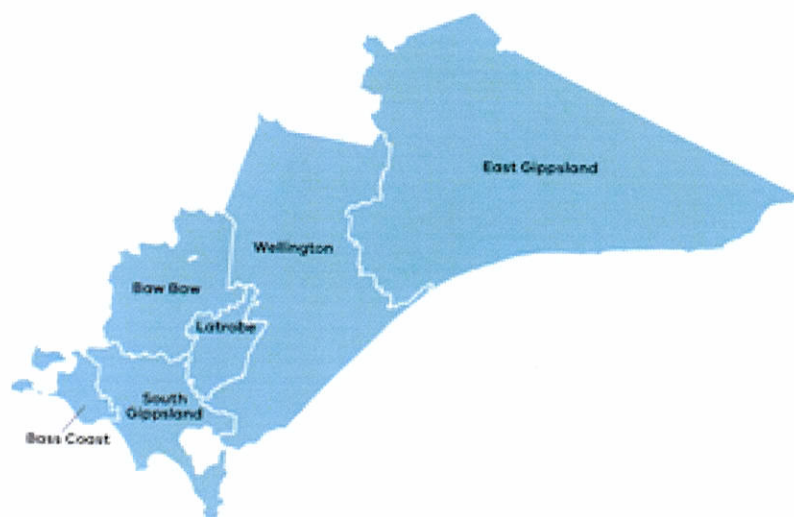




**Gippsland
Disability Advocacy**



ANNUAL REPORT

2018-2019



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President's Report 2019

I am pleased that this last year has seen the organisation move forwards and upwards, in leaps and bounds.

The organisation has been in existence for over 30 years, and this last year saw the adoption of a new name and logo for the organisation.

The name did not change much in its everyday use, just removing the word “Incorporated” from Gippsland Disability Advocacy Incorporated to become Gippsland Disability Advocacy.

The logo however has changed dramatically. It is contemporary, and has been commented positively by our various stakeholders, and the wider community. We now have three initials, being GDA, with the D and the A being stylised and looking similar to arrows pointing forwards and upwards. This represents how the organisation is moving forward and upward, and also how our clients will move forward and upward as the organisation assists in advocating for, and with, them. The varied colours within the letters represent the various areas we cover within Gippsland, from the ocean to the mountains, and the six municipalities.

The organisation was able to purchase various pieces of merchandise with the new Gippsland Disability Advocacy (GDA) logo branding on them, including fridge magnets, shopping/goodie bags, pens, rulers, note pads, and lanyards that are able to be provided at forums and community events.

We were also able to provide staff and the board of management (the board) members with shirts with the GDA logo on them. Having a corporate identity on clothing allows those wearing it to stand out as representing GDA, and assists others to know who are GDA staff or board members. This is especially the case at various public events and activities, such as in Court, at disaster relief centres, and at conferences. It also gives an air of professionalism to those wearing it, and is a form of identity for advocates when meeting clients especially in their homes.

At the Annual General Meeting (AGM) 2018, the Executive for 2018-2019 was made up of myself as president, Yvonne Waite as vice president, Mike Kitwood as secretary, and Damian Maddaluno as treasurer. The general board members included Amanda Grumley and Fiona Fatchen. Over the course of the year the board increased to eight members with the appointments of Doug Day, and Catherine Lambert.

We are very lucky to also have Rachel Kemp attend the board meeting as minute taker, which she does extremely well.

The board meets monthly, for about two hours, and I would like to thank all board members and Rachel for their tireless work during the meetings, as well as behind the scenes preparing for the meetings, as well as attending events on behalf of the board.

The constitution was changed at the 2018 AGM with regard to the terms of office of the board members. Previously, board members would be elected for a term of two years, and after five years in office, this time span reverted to one-year terms. It was decided to change this to always having two-year terms of office. The constitution was also changed so that terms of office would overlap, so only half the board is vacated every year, similar to the Parliamentary Senate.

The advocates within GDA provide individual, and systemic advocacy, including advocacy specific to the National Disability Insurance Scheme. We were also able to provide advocacy in times of natural disasters, specifically at the bushfire relief centre in Morwell.

The number of advocates has increased over the year with the addition of two new staff members. We now have six advocates, being Vi Seer, Sharon Bergles, Cathy Saleta, Sam Gamlin, Denise Lamble and Kristin Nuske. The Executive Officer, Adrian Terranova, also provides advocacy when he isn't performing his various roles as Executive Officer of the organisation.

The organisation now has a part time presence in East Gippsland, with an advocate located in Bairnsdale. This has only been able to be provided with the very generous offer of rent-free office space at Noweyung Disability Service.

The organisation also has just started providing a part time presence in Bass Coast with an advocate located in Wonthaggi. This has been able to be assisted with the location within the Bass Coast Adult Learning Centre.

I would like to thank the advocates for their hard work in advocating for the clients, together with our administrative officer Leanne Blake completing many and varied administrative tasks, including the payroll, accounts, finance, and preparing documents for board meetings.

The staff do a fantastic job within their various roles, as well as being able to take on extra duties as the need arises such as when staff are on holidays or sick leave.

We are very lucky that the staff continue to take on more clients exceeding our service delivery targets, and ensuring our waiting list and time for intake is kept to a minimum.

It certainly helps the organisation, as well as the clients, when the whole organisation works well together, supporting each other, assisting with passing on their knowledge and experience. Certainly, having a 'well oiled' team helps GDA as a whole, which in turn helps the clients and the broader community.

The Organisation undertook a review of their Strategic Plan in 2019. This was able to be undertaken under the guidance of Rebecca Ottery. It was a very productive meeting of staff and board members discussing what we do well, where we could improve, where the organisation currently sits, and where we would like to be in the future.

We were able to update our Mission Statement, Vision Statement, Organisational Values, and our Goals.

GDA had a BSI Audit over two days in June 2019. Overall the organisation fared very well, having:

- positive and outstanding feedback from clients and outcomes received;
- an excellent and well-structured website;
- excellent work undertaken on the constitution;
- excellent and high-quality work on systemic advocacy;
- excellent engagement with community development;
- well sign posted building;
- positive engagement with the Department, including high quality reports;
- clear, concise, and well documented finances;
- excellent expertise on board members; and
- well-credentialed and experienced staff who are passionate about their roles;

GDA did have some areas that needed improving including:

- more consistency in client action plans;
- providing the board with a complaints, compliments, and feedback register;
- develop an annual risk register;
- more regular reviews and audits of files; and
- provide case plans when engaging more than once with a client.

These were minor non-conformance points, and did not affect GDA's ongoing certification.

I would like to thank our Executive Officer (EO), Adrian Terranova. He has fitted in extremely well within GDA and moved seamlessly to the EO's position. He has great insight into both parts of the organisation.

He has worked tirelessly in sourcing further funding to allow a greater reach of GDA to clients, and potential clients within Gippsland. He has been able to apply for a number of grants throughout the year. Through this, we have been successful in obtaining various funds to provide ongoing advocacy, and specific target-based projects and events. These have included:

- Latrobe City Council – Community initiatives to prevent family violence;
- Victorian Government – Victorian disability advocacy futures, including the Cultural and linguistic diverse and Aboriginal communities project, and the 'Knowing your Rights' partnership project with New Wave Gippsland;
- Employment for all abilities community engagement event in Wonthaggi;
- Federal Government – advocacy to assist people to make submissions to the Royal Commission into violence, abuse, neglect and exploitation of people with disability;
- Latrobe City Council – International day of people with a disability event; and

- Victorian Government – Systemic advocacy funding.

These funds have enabled staff to work more hours per week, and GDA to put on extra staff in two new locations within Gippsland.

I would like to thank the various funding bodies, including the Department of Social Services, and the Department of Health and Human Services, and the HH Trust, for their support and commitment, without whom we would not be here, and able to function and provide the advocacy so desperately needed for the various clients.

Hunter Hadley
President/Chair

Gippsland Disability Advocacy

Treasurer's Report 2019

Gippsland Disability Advocacy had a very positive year with a healthy balance sheet and additional funds received through different grants and initiatives. An underspend of NDAP and NDIS funding from the previous year provided opportunities to increase staff hours and better equipped the organisation to deal with the increasing demand for advocacy services. It also allowed GDA to expand our service provision into East Gippsland where we saw a growing need for advocacy.

Considerable efforts by our Executive Officer to apply for additional funding and community grants enabled GDA to run two successful community events; International Day of People with Disabilities and Bass Coast Employment for All Abilities.

GDA was successful in obtaining Victorian Government's Disability Futures Funding, which we received in June. This will allow us to continue to have a presence in East Gippsland and expand our services to Bass Coast in the new financial year. We have also been successful in obtaining Disability Royal Commission Funding from the Federal Government, which we will receive in late 2019.

Our Auditor Vic Hill confirmed that our accounts for 2018-2019 are a true and fair view overall of our finances and have been prepared in accordance with the requirements.

Appropriate finance and budget control are necessary and full credit to our Administration and Finance Officer Leanne Blake for her efforts in constantly ensuring our financials are always well compiled, within budget and fully reflective of our current financial situation.

Changes occurred as of July 2019 which will impact on our financial management moving forward. The introduction of Single Touch Payroll for small businesses by the ATO and the Victorian Government's Portable Long Service Leave for the Community Sector, both require changes to our Payroll system.

Overall the organisation is in a very sound financial position and our Board of Management financial decisions making is evidence based. In the next financial year GDA will change banks to Bank Australia, due to consistent displeasure with the bank we currently use.

It is a pleasure to be the organisation's Treasurer, an organisation that is providing a much needed service to many people in Gippsland.

I look forward to the year ahead.

Damian Maddaluno
Treasurer

Gippsland Disability Advocacy

Executive Officer's Report 2019

It is a pleasure to provide a report for the 2019 year. A year that has been incredibly busy but a rewarding one for our organisation.

The staff at Gippsland Disability Advocacy Sam Gamlin, Denise Lamble, Kristin Nuske, Vi Seear, Cathy Saleta, Leanne Blake, Sharon Bergles on a daily basis provide wonderful advocacy support to the community and they should be applauded for going above and beyond to ensure the voices of people with disabilities are heard and the outstanding outcomes that they receive. Our staffing profile has grown over the past year with the inclusion of Kristin Nuske (Bass Coast Advocate) and Denise Lamble (East Gippsland Advocate), these roles came about as a result of funding from the state government's Victorian Disability Advocacy Futures (for a fixed term period) and are pivotal to the communities in Bass Coast and East Gippsland.

Our organisation is very well led by our board with Hunter Hadley (Chairperson), Yvonne Waite (Deputy Chairperson), Mike Kitwood (Secretary / Public Officer), Damian Maddaluno (Treasurer), Doug Day, Catherine Lambert, Fiona Fatchen and Amanda Grumley (board members) who volunteer their time so generously (both Doug and Catherine have been very welcome additions to the board in this past year). The year has seen the board work diligently on a number of initiatives namely the strategic plan and the new logo / branding for the organisation, these projects took a lot of time and patience and the end result is a credit to all involved. Special thanks to our Executive members who volunteer even greater amounts of their precious time particularly Hunter for his leadership and support, including the work Hunter does on our Facebook page. Damian our Treasurer who performs the role magnificently, and Yvonne our Vice Chairperson who is a wonderful source of knowledge, sounding board and stakeholder in the disability field.

A major focus of mine the past year has been in increasing the profile, branding and financial position of the organisation, this has meant long hours but nothing that's worthwhile is ever easy. In excess of twenty grants and submissions have been submitted to a range of government (local, state and federal) as well as community and philanthropic grants this last year. Invariably each submission / grant entails comprehensive budgets and analysis and I am indebted to our Administration Officer Leanne Blake for her diligence in providing this information, the hard work has paid dividends in that we were successful with some of the grants and submissions.

On a number of occasions, we have successfully improved the profile of the organisation via leading Community Development and Capacity Building events namely International Day of People with Disability and the Employment for All Abilities events. These forums / events whilst being onerous in the planning have multiple benefits for us as they send clear

messages to our community about diversity, inclusion, belonging and accessibility which is imperative in our field of work and will continue to be a focus into the New Year.

Relationships in disability advocacy with our stakeholders are imperative and our staff at all times, ensure they represent the organisation with integrity and respect. Some stakeholders who are exceptional with the support shown to us include peak bodies Victorian Council of Social Services (VCOSS), Disability Advocacy Resource Unit (DARU) and National Disability Services (NDS), the leadership they show our sector is outstanding and we have a very good working relationship with each of them which was evidenced when VCOSS engaged with us to be a keynote speaker at the 2019 Emergency Management State-wide Conference.

The organisation has a strong partnership with Villamanta Disability Legal Service, and this has transpired in professional development for staff and an increased capacity to work through complex legal cases which is seeing benefits for our clients.

Our organisation has a long and proud history as a member agency with Victorian Rural Advocacy Network (VicRAN) who are a collective of rural and regional disability advocacy services across the state. The benefits of a collective are far reaching as was evidenced with the recent grant submission where we were able to access Systemic Advocacy funding from the state government (the first time this has occurred).

The organisation continues to engage very well with the disability self-advocates across the region. Self-Advocacy builds the skills of people with disabilities to influence the policies and decisions of service providers and the community. As a collective it is very powerful and we are honoured to have close working relationships with We Help Ourselves (WHO) group based in Wonthaggi, Wellington Disability Advocacy Resource Team (DART) based in Sale, Moe Peer Action Group, Self-Advocacy Resource Unit (SARU), New Wave Gippsland and Victorian Advocacy League Individuals Disability. We have put in for a recent Information Linkages Capacity Grant with the hope we can engage in greater details and levels with self-advocacy in the forthcoming year.

A pleasing part of our work albeit an incredibly sombre time were our efforts at the relief centre based in Morwell as a result of the bushfires in the Yinnar South / Budgereee areas and the willingness for our team to become involved and support people with a disability who were impacted. This is why I believe it is imperative that disability advocacy organisations and all of us by extension have positive and fruitful relationships with key stakeholders, Members of Parliament, funding bodies, service clubs, local councils including councillors etc. This is imperative in times of community stress, challenging times in communities require a holistic and coordinated response.

The upcoming year will see the Royal Commission into Violence, Abuse, Neglect, and Exploitation or People with Disability become a real focus for our organisation and I look forward to ensuring as many people as possible from Gippsland are well informed and if willing are supported by our organisation to make submissions.

Finally, it's been a busy but incredibly rewarding year, thanks to all our staff, board and members for making it so enjoyable.

A handwritten signature in cursive script, appearing to read "A. Terranova".

Adrian Terranova
Executive Officer
(pronoun: he/him/his)

Gippsland Disability Advocacy

Systemic Advocacy Report 2019

Gippsland Disability Advocacy places significant importance on systemic advocacy. Whilst all our staff have input and work considerably hard at identifying and subsequently addressing it, having a dedicated staff member (Sam Gamlin) who has systemic advocacy as her portfolio has allowed for greater outcomes and a consistent process. This allows for a continuum to occur and a designated point of contact and responsibility area. Our organisation is indebted to the efforts, commitment and energies that Hunter Hadley and Sam Gamlin devote to systemic advocacy. Hunter volunteers his time so generously and is a wonderful sounding board, whilst Sam is a highly respected staff member who goes about her business professionally building partnerships with key stakeholders.

Issues were identified in a multifaceted way, predominantly: via promotion of systemic advocacy amongst the community, on our social media page and through the everyday advocacy work we undertake, in listening to, engaging with and advocating for people with a disability. We also engage closely with disability self-advocacy groups across the region who, inform and identify systemic advocacy issues. Engaging with local media outlets has been a successful strategy in identifying and highlighting systemic advocacy issues.

GDA received a \$5000 Community Development Grant via Latrobe City Council, this allowed us to host and attend forums to engage with our community and with key stakeholders to broaden their understanding of systemic advocacy and how best to respond to it.

To successfully advocate for systemic change it is important to work with all parties involved in a manner that does not isolate or alienate and brings relevant stakeholders along on the journey. As advocates we have a duty to ensure that all parties are aware of the rights and responsibilities with regard to the systemic issue under relevant legislation.

Work GDA have undertaken across Gippsland in the reporting period relating to systemic advocacy consists of:

Accessibility

- Worked with Wellington Shire Council to install beach matting at Seaspray Beach, this is the first fully accessible beach in Gippsland.
- Morwell TAFE bus stop path was gravel and inaccessible for people requiring mobility aids, at GDA request the path was concreted.
- Working with Bass Coast and East Gippsland Shires to install beach matting at popular beaches in their municipalities.
- Gippsland Regional Aquatic Centre working to ensure there are hoists to make pools fully accessible and toilets are gender neutral. GDA have been invited to attend the Gippsland Regional Aquatic Centre Project Reference Group

- ART Creative Precinct – Latrobe City working to ensure that there are a number of accessible toilets/restroom throughout the precinct.
- Working with Friends of the Court House to source funding for removable ramps and increase the accessibility of the Traralgon Court House.
- Worked with Moe McDonalds to make toilets accessible
- Ongoing discussions with Australia Post with regard to making the design and location of post boxes more accessible to people in wheelchairs.
- Worked with Wonthaggi Union Community Arts Centre to install a platform lift to the stage, making the stage accessible to anyone wanting to perform.
- Worked with East Gippsland Shire to have a toilet seats installed in the toilets at the All Abilities Playground in Bairnsdale. The toilets without seats were inaccessible to children with sensory issues.

Service Provision

- Meeting with Vision Australian discussing the legalities of tactile surfaces lead to a greater understanding of these issues by GDA staff and highlighted a need for systemic advocacy with regard to people who are visually impaired.
- Working with Morwell Taxis and Harriet Shing (MLC for Eastern Victoria) to increase the availability of Accessible Taxis in Morwell, currently there is only one.
- Meeting with DHHS Child Protection regarding the absence of support for children in foster care placement once they turn 17.
- Liaising with Glenwood Assisted Living management and DHHS Disability with regard to their new ownership and client /carer ratio, many of the residents have a disability.
- Worked with Disability Resource Centre- Advocacy to facilitate two forums relating to the difficulties clients have applying for the Disability Support Pension. This resulted in a publication DSP& ME to assist people to better understand the DSP application process.
- Ongoing discussions with clients and service providers regarding the lack of registered NDIS services available to client receiving NDIS packages.

Social Inclusion

- Talks with local women's groups regarding inclusion and inappropriateness of discrimination
- Meeting with employers to encourage greater awareness and understanding of the needs of their employees with disabilities.
- Gippsland Disability Advocacy obtained a small grant from Bass Coast Shire Council to conduct an event in Wonthaggi. The grant / event was based on advocating for greater opportunities for people with a disability to be employed including seeking to increase public awareness, understanding and acceptance of people with disability and celebrate the achievements and contributions of people with disability in the Bass Coast Shire. We engaged local people with disabilities as guests' speakers who captivated the audience to breakdown stereotypes and raise awareness that people with a disability can be gainfully employed.

Traffic Management

- Working with local residents and Latrobe City Councils to install a pedestrian crossing in Traralgon opposite Woolworths
- Worked to have tactiles installed on pedestrian crossing near the Plaza in Wonthaggi.
- In discussions with residents to have tactiles installed on a school crossing at Traralgon College.
- Worked with local community to have the slope of the entrance to Woolworth's Carpark in Traralgon made safer and more accessible.

We are fortunate to have linked in with VicRAN where collectively regional advocacy organisations put in a submission with a focus on systemic advocacy in regional Victoria and working together to better outcomes. The submission was successful and the funding will commence in the next financial year. It is the first time the state government have funded systemic advocacy and the opportunity to work collectively across regional Victoria is sure to achieve impressive outcomes.

Adrian Terranova
Executive Officer
& Sam Gamlin
Systemic Advocate

Report of the Committee Year ended 30th June 2019

Committee Members

- **Chairperson:** Hunter Hadley
- **Deputy Chairperson:** Yvonne Wait
- **Secretary/ Public Officer:** Mike Kitwood
- **Treasurer:** Damian Maddaluno
- **Committee Member:** Amanda Grumley
- **Committee Member:** Fiona Fatchen
- **Committee Member:** Doug Day
- **Committee Member:** Catherine Lambert

Principal Activities:

The principal activities of the Association during the financial year were Disability Advocacy Services.

Significant Changes:

No significant change in the nature of these activities occurred during the year.

Operating Result:

The loss from ordinary activities amounted to \$62,138. Last year's profit \$46,319.

This report is made in accordance with a resolution of the Committee of the Association.



Chairman



Treasurer

Dated this day, the 4th day of November 2019.

BOARD MEMBERS

MEETINGS ATENDANCE REPORT

The number of board meetings convened and the attended by each Board Member during the reporting period were as follows:

	Meetings convened whilst in position of board member	Meetings Attended
Hunter Hadley	9	8
Yvonne Waite	9	8
Mike Kitwood	9	5
Damian Maddaluno	9	5
Amanda Grumley	9	5
Fiona Fatchen	9	5
Doug Day	8	8
Catherine Lambert	5	5

STRATEGIC PLAN 2019-2021

VALUES

Human Rights

Respecting, upholding and promoting the human rights of people at all times.

Empowerment

Supporting people with a disability to make their own decisions and choices.

Respect for All

Recognising and respecting that each person is a unique individual.

Inclusive

We welcome the diversity of the community.

Independent

A commitment to work without fear or favour for the community.

MISSION STATEMENT

To advocate, promote, and be responsive to the welfare, rights and interests of people with disabilities, and to build a more inclusive community.

VISION STATEMENT

Through advocacy, people with disabilities are empowered to exercise their rights.

AIMS

GOAL 1: RESPONSIVE ADVOCACY SERVICE

GOAL 2: BUILDING PARTNERSHIPS AND CONNECTIONS

GOAL 3: OUR TEAM

GOAL 4: COMMUNITY ENGAGEMENT

GOAL 1 RESPONSIVE ADVOCACY SERVICE	Use a continuous improvement approach to ensure a responsive advocacy service that; <ul style="list-style-type: none">- Listens to the story of the person with a disability.- Engages in a flexible and meaningful way.- Provides efficient and effective outcomes for each client.- Undertakes proactive disability advocacy.- Provides a quality service.- Strives to meet demand.- Demonstrates leadership.
GOAL 2 BUILDING PARTNERSHIPS AND CONNECTIONS	Branching out to build our partnerships and community connections to; <ul style="list-style-type: none">- Enhance our positioning as leaders in Gippsland in disability advocacy.- Maintain organisational sustainability.- Support innovation and best practice.- Optimising funding opportunities.
GOAL 3 OUR TEAM	Support and lead our staff (including voluntary) and Board to; <ul style="list-style-type: none">- Ensure the health and wellbeing of our team.- Focus on continuous improvement and development of our team.- Ensure we have the appropriate resources and technology in place.- Ensure we continue to provide a safe and comfortable environment.
GOAL 4 COMMUNITY ENGAGEMENT	Engage with the Community by; <ul style="list-style-type: none">- Building partnerships.- Enhancing the organisation's presence in the community and sector as leaders in disability advocacy.- Increasing access and awareness of disability advocacy.- Making a difference in individual and systemic advocacy.

**Vic Hill Audit
SMSF Auditor
ABN 38 697 418 852**

**PO Box 10
Yarragon 3823
Telephone 0417360113
E-Mail: vichillaudit@gmail.com**

July 18, 2019

AUDITORS REPORT

To the board of Gippsland Disability Advocacy Inc.:

Report on the Financial Report I have audited the accompanying financial report, being a general purpose financial report of Gippsland Disability Advocacy Inc, which comprises of the Balance Sheet as at 30 June 2019, the Income Statement, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Committee's Report.

Committee's Responsibility for the Financial Report The Committee of the association are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012*. The Committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility My responsibility is to express an opinion on the financial report based on my audit. I have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report. I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence In conducting my audit, I have complied with the independence requirements of the Australian professional ethical pronouncements.

• Page 2 July 18, 2019

Auditor's Opinion In my opinion the financial report of the association has been prepared in accordance with the *Association Incorporation Reform Act 2012* including: (a) giving a true and fair view of the entity's financial position as at 30 June 2019 and of its performance for the year ended on that date; and (b) complying with Australian Accounting Standards as referred to in Note 1 to the financial statements.

Basis of Accounting and Restriction on Distribution Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Gippsland Disability Advocacy Inc to meet the requirements of the *Associations Incorporation Reform Act 2012*. As a result the report may not be suitable for another purpose.

A handwritten signature in black ink, appearing to read 'Victor Hill', is written over a light blue horizontal line.

Victor Hill, FIPA
July 18, 2019

**Gippsland Disability Advocacy
Inc**

Financial Statements
For the year ended 30 June 2019

Bonnor Accounting Pty Ltd
Taxation & Accounting Services
PO Box 2015
Traralgon 3844

Phone: 03 5174 1170

Gippsland Disability Advocacy Inc

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Gippsland Disability Advocacy Inc
Balance Sheet as at 30 June 2019

	Note	2019 \$	2018 \$
Current Assets			
NAB Cash Maximiser Account		4,457	51,534
NAB Cheque Account		4,699	10,451
NAB Gift Account		9,151	5,965
NAB Project Account		246,697	77,733
Enabling Women		0	3,744
Petty Cash - GDAI		100	100
Total Current Assets		265,104	149,527
Non-Current Assets			
Plant & equipment - At cost		45,945	45,945
Less: Accumulated depreciation		(38,855)	(31,820)
Total Non-Current Assets		7,089	14,125
Total Assets		272,193	163,652
Current Liabilities			
Enabling Women Program		0	15,891
Future Projects - DHHS DAFG		132,358	0
Future Projects		15,414	0
Other creditors		3,698	15,028
GST Payable		0	11,960
Tax GST Payable		10,168	(12,553)
Fringe Benefit - Personal Use		0	305
PAYG Withholding		17,847	8,429
Superannuation Payable		(1,489)	327
Provision For Annual Leave		42,769	19,265
Provision For Long Service Leave		13,490	4,922
Total Liabilities		234,255	63,575
Net Assets		37,938	100,076
Members' Funds			
Opening Balance		57,375	57,375
Accumulated surplus (deficit)		(19,437)	42,701
Total Members' Funds		37,938	100,076

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Income Statement
For the year ended 30 June 2019

	2019 \$	2018 \$
Income		
Grants	22,055	10,164
Funding Income	333,827	342,720
Government Funding	138,000	83,200
Interest received	1,068	571
Supplier Refunds	0	455
Travel And Accommodation	582	0
Memberships	20	7
Total income	495,552	437,117
Expenses		
Administration	621	140
Advertising & promotion	5,470	9,047
Audit fees	2,150	4,785
Client Support	815	27
Computer Expenses	5,460	21,047
Community Events	9,418	0
Depreciation	7,036	4,876
Dues And Subscriptions	6,322	7,212
Electricity & Gas	2,825	3,608
Employee Expenses	2,122	586
Equipment	3,255	15,345
Insurance	616	1,071
M/V car - Fuel & oil	8,167	4,423
M/V car - Lease	19,514	11,615
M/V car - Registration/Insurance	3,024	2,155
M/V car - Repairs	196	2,840
M/V Car - Car Hire	0	1,664
M/V Private Vehicle Reimbursement	221	833
Office Supplies (Cater, Clean, Consum)	1,994	2,047
Postage	313	175
Printing & stationery	5,464	1,344
Prov For Annual Leave	23,505	5,382
Prov For Long Service Leave	8,568	0
Rates & Water	1,083	944

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Income Statement
For the year ended 30 June 2019

	2019	2018
	\$	\$
Rent And Body Corp Fees	22,664	23,182
Repairs & maintenance	465	85
Staff training	2,280	300
Superannuation	36,639	20,984
Telephone	10,505	8,618
Travel, accommodation & conference	4,652	1,099
Wages	354,582	229,772
Workcover	7,746	5,590
Total expenses	<u>557,690</u>	<u>390,798</u>
Profit (loss) from ordinary activities before income tax	(62,138)	46,319
Income tax revenue relating to ordinary activities	0	0
Net profit (loss) attributable to the association	<u>(62,138)</u>	<u>46,319</u>
Total changes in equity of the association	<u><u>(62,138)</u></u>	<u><u>46,319</u></u>
Opening retained profits	42,701	(3,618)
Net profit (loss) attributable to the association	<u>(62,138)</u>	<u>46,319</u>
Closing retained profits	<u><u>(19,437)</u></u>	<u><u>42,701</u></u>

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Statement of Changes in Equity for the year ended 30/06/2019

	Notes	Retained Earnings	Total
Balance at 01/07/2017		53,757	53,757
Comprehensive income			
Profit attributable to the members		46,319	46,319
Other comprehensive income for the year			
Total comprehensive income for the year attributable to members of the entity		46,319	46,319
Balance at 30/06/2018		100,076	100,076
Comprehensive income			
Retrospective adjustments upon change in accounting policy		(62,138)	(62,138)
Other comprehensive income for the year		-	
Total comprehensive income for the year attributable to members of the entity		(62,138)	(62,138)
Balance at 30/06/2019		37,938	37,938

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Statement of Cash Flows
For the year ended 30 June 2019

	2019	2018
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	494,484	436,546
Payments to Suppliers and employees	(379,975)	(358,238)
Interest received	1,068	571
Net cash provided by (used in) operating activities (note 2)	115,578	78,879
Cash Flow From Investing Activities		
Payment for:		
Payments for property, plant and equipment	0	(18,271)
Net cash provided by (used in) investing activities	0	(18,271)
Net increase (decrease) in cash held	115,578	60,608
Cash at the beginning of the year	149,527	88,919
Cash at the end of the year (note 1)	265,104	149,527

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Statement of Cash Flows
For the year ended 30 June 2019

2019

2018

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

NAB Cash Maximiser Account	4,457	51,534
NAB Cheque Account	4,699	10,451
NAB Gift Account	9,151	5,965
NAB Project Account	246,697	77,733
Enabling Women	0	3,744
Petty Cash - GDAI	100	100
	265,104	149,527
	265,104	149,527

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit After Income Tax

Operating profit after income tax	(62,138)	46,319
Depreciation	7,036	4,876
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
Increase (decrease) in other creditors	120,551	27,175
Increase (decrease) in employee entitlements	(1,816)	(498)
Increase (decrease) in sundry provisions	51,945	1,007
Net cash provided by operating activities	115,578	78,879
	115,578	78,879

The accompanying notes form part of these financial statements.

Gippsland Disability Advocacy Inc
Notes to the Financial Statements
For the year ended 30 June 2019

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Victoria. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

(d) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Gippsland Disability Advocacy Inc
Notes to the Financial Statements
For the year ended 30 June 2019

(f) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

(g) Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(i) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.


Gippsland Disability Advocacy Inc
Statement by Members of the Committee
For the year ended 30 June 2019

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.


In the opinion of the Committee the Balance Sheet, Income Statement, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of Gippsland Disability Advocacy Inc as at 30 June 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Chairman



Treasurer

The accompanying notes form part of these financial statements.

